Members invited: V. (Bala) Balasubramaniam, Luis Cañas, Matt DeVore, Mike Kauffman, Mark Light, Steve Nameth, Scott Shearer, Rob Luikart (vice chair)

- Attending: Balasubramaniam, Cañas, DeVore, Kauffman, Light, Nameth, Shearer, Luikart
- Meeting called to order by Luikart.
- Discussion of CFAES Local Access Privilege Standard (LAPS) Direction
  - Identify IT person to review examples of how others have implemented
  - Motion to approve a recommendation for VP Cabinet was tabled for further discussion.
- Proposal to Adopt a Communications Plan
  - Make all ITAC documents available for review
  - Update the ITAC website with a space for others to post concerns/comments
  - Provide a place to vet concerns with local IT staff (departmental focus)
  - Could post content to Ag. Faculty Council site
  - Central message of conversation
    - Ask for comments and involvement
    - Use group meetings such as Chairs to share info
    - Informal now, move to “participation” level
      - Look for input from early adopters
    - Advice from peers rather than from a committee
    - Develop a marketing plan to raise awareness.
- Overview of CFAES Mobile Device Purchasing Policy, Standard and Agreement
  - Explain three levels of support
    - Include in version 2 of draft
    - Outline ownership versus support issues.
- Discussion of Computer Standards for Extension (possible CFAES adoption)
  - Must maintain flexibility for different units and practices
  - OARDC IT working towards many of the Extension principles
  - Budget considerations may make adoption difficult.
- Upcoming Meeting Schedule
  - Members agreed to continue a quarterly schedule.
  - Next meeting will be January/February 2012.