Members invited: V. (Bala) Balasubramaniam, Luis Cañas, Matt DeVore, Mike Kauffman, Mark Light, Steve Nameth, Scott Shearer, Rob Luikart (vice chair)

• Attending: Balasubramaniam, Cañas, DeVore, Kauffman, Light, Shearer, Luikart
• Meeting called to order by Luikart.
• Luis Cañas selected as Chair by unanimous vote of the members.
• Review of CFAES Local Access Privilege Standard (LAPS)
  o Members did not have enough information to accept a LAPS policy recommendation.
  o Members would like to see copies of policies as enacted by other colleges.
    ▪ **Action Item:** Luikart to obtain policies
  o Language of the previous draft is somewhat off-putting.
  o A LAPS communication plan must be developed with emphasis on communication with faculty.
  o A new introductory paragraph is needed.
  o Specific examples of exception criteria must be developed.
    ▪ Include examples that highlight the risks from recent data exposures.
    ▪ Add suitable language.
  o Agreement that the default is no administrative privileges should be granted.
• Discussion of Computer Standards for Extension
  o Possible college-wide adoption of the standards would require:
    ▪ An exception process for lab equipment (i.e. compensating controls).
    ▪ A better understanding of costs and instrumentation.
    ▪ More flexibility concerning printers, lab equipment, and personally owned devices.
  o Presentations to faculty and staff are needed to begin the process of acceptance:
    ▪ As a starting point for feedback.
    ▪ Resolve desktop/laptop first.
  o Members would like to see examples of standards as adopted by other colleges.
    ▪ **Action Item:** Luikart to obtain standards
  o Members agreed that the LAPS should be a higher priority for adoption.
• Review of CFAES IT Security Issues
  o Discussion only.
• Topics for future meetings
  o E-Mail (Exchange migration).
• Upcoming Meeting Schedule
  o Members agreed to a quarterly schedule.
  o Next meeting will be in mid-October 2011.