IT Advisory Council Meeting Minutes
02 March 2012
2:30 PM to 4:00 PM
Ag. Administration 115 and Research Services 200

Members invited: V. (Bala) Balasubramaniam, Luis Cañas, Matt DeVore, Mike Kauffman, Mark Light, Steve Nameth, Scott Shearer, Rob Luikart (vice chair)

- Attending: Balasubramaniam, Cañas, DeVore, Kauffman, Light, Luikart
- Meeting called to order by Luikart.
- Minutes of the meeting of 02/01/2012 were approved.
- Discussion of the CFAES Mobile Computing Device Standard and Agreement version 2.3
  - Clearly state support to be provided under the Concierge level.
  - Could be evaluated on a case-by-case basis.
  - Change the word “tolerated” to “acceptable” in Section IV first paragraph.
  - Provide more explanation for the Org/Fund number request in Section VIII.
  - Change the language in Section V #10 to include any physical change to the device including replacement.
  - Rollout of the standard and agreement must include an FAQ.
    - FAQ must explain what MaaS30 will do.
    - Add language explaining that proper device management minimizes risk for the employee.
    - Explain that agreement does not pertain to grad students unless they are classified as employees (staff).
  - Remove the reference to “voice” from Section IV.
  - Remove references to Exchange integration and ActiveSync from Section V.
    - Replace with references to MaaS360.
  - Need to define an “exit strategy” related to language in Section V #9.
    - Note that Section V #10 applies.
  - Suggestion to require the Standard and Agreement as a college term of employment.
  - Suggestion that this is not the time to mandate levels.
    - All employees sign the agreement and get to pick their level.
  - Clarify the definition of Concierge vs. Not Enrolled (No Support).
  - Concerns with removing a device from service when an employee leaves or is terminated.
    - How will university data be removed from the device?
    - Add language to indicate that CFAES will assist the user with data removal.
  - Consider presenting the Standard and Agreement document at the Staff Advisory Council meeting of 14 March 2012.
- Motion to approve a recommendation for VP Cabinet was tabled for further discussion.
- Members agreed to meet again during March 2012.