IT Advisory Council Meeting Minutes
01 February 2012
9:00 AM to 10:30 AM
Ag. Administration 115 and Research Services 200

Members invited: V. (Bala) Balasubramaniam, Luis Cañas, Matt DeVore, Mike Kauffman, Mark Light, Steve Nameth, Scott Shearer, Rob Luikart (vice chair)

• Attending: Balasubramaniam, Cañas, DeVore, Kauffman, Light, Nameth, Luikart
• Meeting called to order by Luikart.
• Minutes of the meeting of 10/24/2011 were approved.
• Discussion of the CFAES Mobile Computing Device Standard and Agreement version 2
  o Recommendation to remove fee structure for Platform and Appliance levels.
  o Reviewed the scenario: What if employees do not want to sign the agreement?
    § Provide information about what will happen
    § Remind employees that support does not involve monitoring
    § Provide more education and information about the support program
    § Use LANDesk as an example of how the support program will be implemented and operated.
  o Discussed OSU’s Institutional Data Policy and issues with mobile devices connecting to university services.
  o Discussed the situation of employees using mobile devices who already have access to university services and how to encourage their adoption of the standard and agreement.
  o Provide informative “What If?” scenarios to employees
    § Note situations where responsibility for compliance with IT security policies falls to the individual.
  o Recommend that an employee’s taxable reimbursement be dependent upon adoption of the standard and agreement (requirement for enrollment).
  o Discussed the Extension perspective
    § No fee a good thing
    § Provide an explanation for the use of “cloud” services (i.e. MaaS360 product).
  o Clarify the definitions of Platform vs. Appliance in terms of hardware ownership
    § Be up front about what is coming in terms of new rules and regulations
    § Utilize faculty and staff as presenters and communicators for rollout.
  o Modify the wording of Item IV, #2 of the standard and agreement
    § Remove “without notice” and indicate that user will be alerted as soon as possible.
  o Provide an explanation of monitoring vs. configuration management
    § Explain in FAQ.
  o Remove the requirement for supervisory permission/sign-off.
  o Motion to approve a recommendation for VP Cabinet was tabled for further discussion.
• New Business: Discussion of the adoption of the new university E-Mail system
  o CIO to provide information describing the features of Exchange
  o Create a fact sheet/FAQ and include in future communications
  o Ask users to provide tips to assist with adoption.
• Upcoming Meeting Schedule
  o Members agreed to meet within a month.